

# 20' x 40' Frame Tent Safety & Set Up Guide

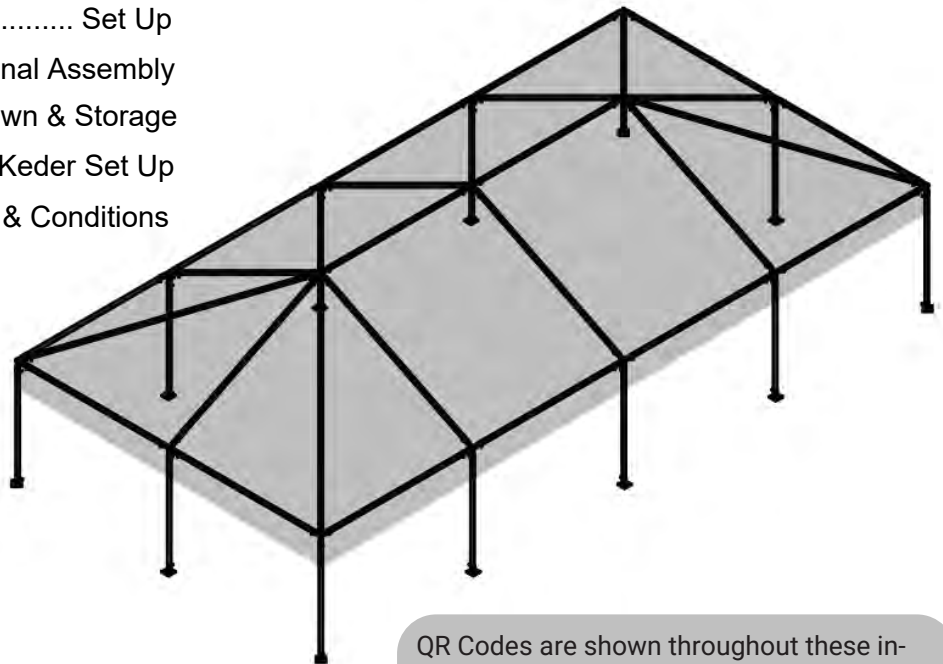


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Thank you for your purchase from American Tent. The following procedures will help you through your installation. If you ever run into problems with the installation of your American Tent, give one of our sales/service professionals a call at 920.888.4053. Other product specific information, contact information, diagrams, and installation guides are available on our web site: [www.americantent.com](http://www.americantent.com).

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QR Codes are shown throughout these instructions. These codes are links to helpful YouTube videos produced by American Tent to assist you in various steps of setup. The code below links to a general overview on setting up your frame tent.

## REQUIRED EQUIPMENT

Sledgehammer



Drop Cloth



3-4 People



Frame Tent Overview



# SAFETY AND MAINTENANCE

## A

### Weather

Weather is very unpredictable; the installer or end user must use their judgment, common sense, and knowledge of conditions in order to install this tent safely. The installer is responsible for observing and anticipating weather conditions in regards to proper timing and method of installation. It is recommended that installation or removal of this tent be performed when the wind speed is less than 15 mph. ***If inclement weather is predicted with winds that exceed 38 mph in 6 second gusts, the tent must be evacuated as this type of weather can lead to property damage or personal injury.*** This is a temporary non-engineered structure.

#### The end user should be mindful of the following conditions:



#### Rain

Under certain conditions, water can collect on the tent fabric causing 'ponding', especially if the tent is not installed and tensioned correctly. Ponding can destroy the tent fabric and cause poles to sink into the soil. Additionally, saturated soil can cause stakes to lose their holding power.



#### Lightning

It is very dangerous to be under a tent during a lightning storm. Immediately leave the tent until the chance of lightning is no longer present.

## B

### Site Selection



**CRITICAL:** Call 811 a minimum of 3 working days prior to staking and have the site located & marked for utility locations

*Scan the QR code to find your local number.*

**Look carefully at the factors below when selecting a site:**

**Soil Conditions**– Adequate for anchoring

**Location**– Elevated, level, and clear of debris

**Space**– Check perimeter for space to anchor the tent

**Surface**– Grass, Gravel, Concrete, Asphalt, Wood **Site Access**– Services and delivery can easily be achieved

**Check Overhead**– Look for any electrical lines or tree branches

**Underground Utilities**– Utilities must be located

*Use the 811 service to schedule a utility locate. If staking, be aware of underground electric, gas, oil, steam, telephone, CATV, water, sewer services. Have the site checked 3 days prior to staking.*

**Weather**– Monitor for weather conditions and evacuate if necessary.



#### Wind

Wind can cause the tension of the tent to change by loosening ratchet assemblies, pulling stakes, or causing poles to shift or sink. It is important to do routine maintenance checks and maintain proper tension on the tent top at all times.



#### Snow

Tents are not designed to carry any type of snow load. This product should not be used if snow has been allowed to accumulate on the tent.

## C

### Fire Safety

All vinyl fabric used in the production of our tents, sidewalls, and accessories is certified flame retardant per NFPA 701. These vinyl products are produced so that they are inherently flame retardant, and will never require additional applications of flame retardant chemicals.

Every section of fabric produced by American Tent contains a label identifying its flame retardancy characteristics and date produced.

#### Safety Checklist:

- When building or assembling anything above shoulder height, wear a hard hat
- Steel toe boots are recommended
- Inspect the site– look for overhead and underground obstructions
- Call your local utility to have the area marked ahead of time
- Inspect all ropes and tie lines and replace/repair as needed
- Inspect all poles and fittings to make sure there are no bends or breaks
- Replace or repair any items in poor condition
- CALL 8-1-1 BEFORE DOING ANY STAKING

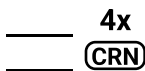

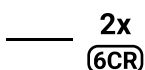

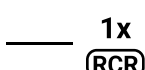

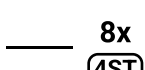

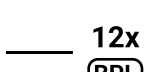

# 20x40 Frame Tent

## Roof Package: Fittings & Hardware



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### FITTINGS

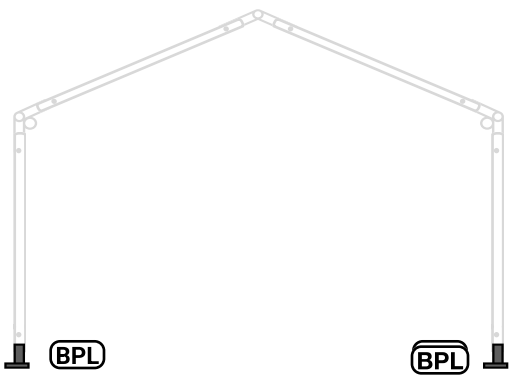
- 
**4x** **CRN**  **Corner**  
PUR-FIT-CRN
- 
**2x** **6CR**  **6-Way Crown**  
PUR-FIT-6CR
- 
**1x** **RCR**  **Ridge Crown**  
PUR-FIT-RCR
- 
**8x** **4ST**  **Side Tee w/Ring**  
PUR-FIT-4ST
- 
**12x** **BPL**  **Baseplate**  
PUR-FIT-BPL

Look carefully: Ridge Crown and Side Tee with Ring are similar, but not interchangeable; if it has a ring, it's a Side Tee with Ring

### HARDWARE

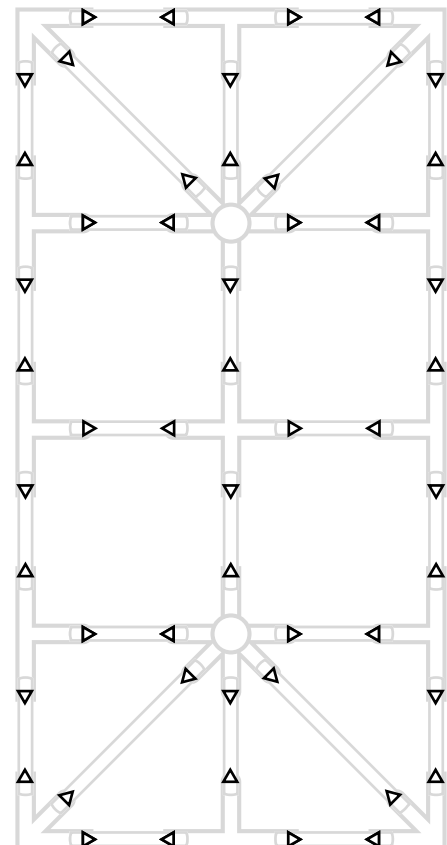
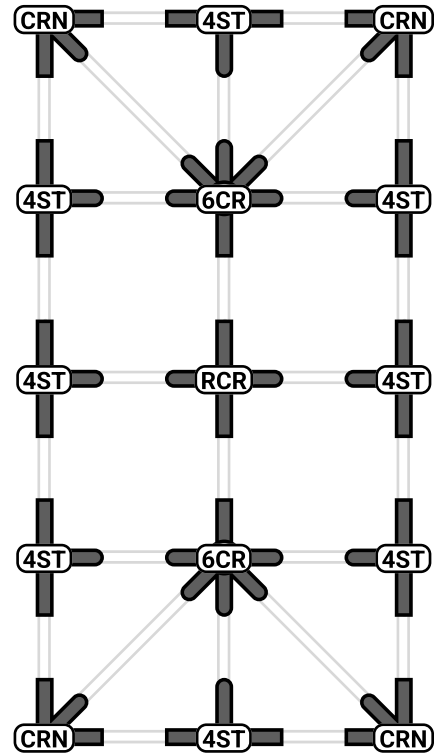
- 
**76x** **BPN**  **Bail-Pin**  
PUR-PIN-BPN

Prevent damage to vinyl by ensuring that the open end of pin is positioned away from tent top



Baseplates insert at the foot of every leg

ENG-DIA-FRT-20X40-FIT R0 V4.0



# 20x40 Frame Tent

## Roof & 7' Leg Package: Poles



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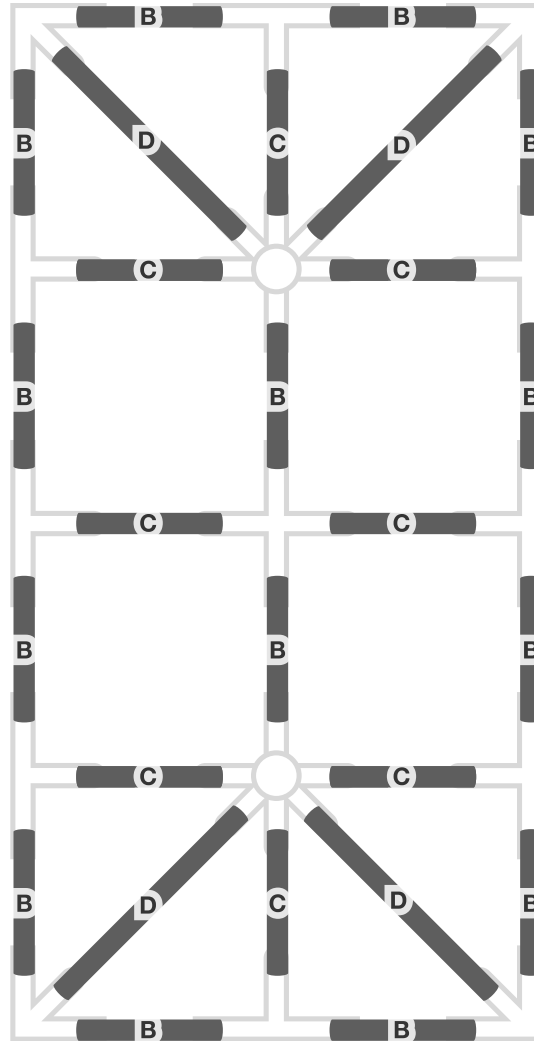
### POLES

12x  
A 6'8" (80")  
PRT-POL-SGL-6F8N

14x  
B 9'4" (112")  
PRT-POL-SGL-9F4N

8x  
C 10'6" (126")  
PRT-POL-SGL-10F6N

4x  
D 14'4" (172")  
PRT-POL-SGL-14F4N



# 20x40 Frame Tent Anchoring Packages



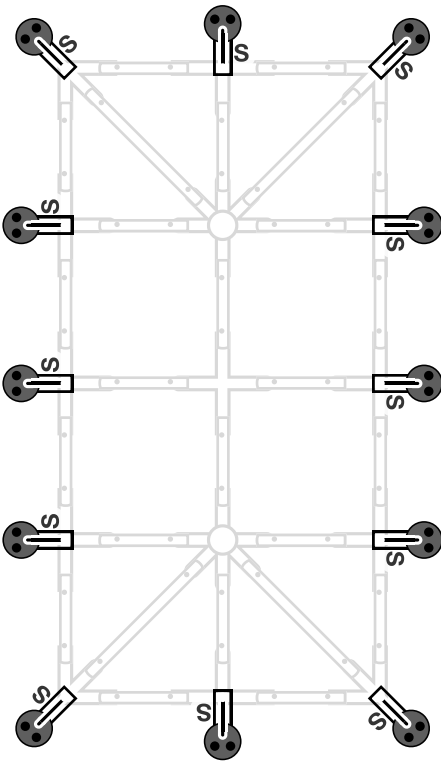
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## GIFFY ANCHORING

- 12x Giffy Barrel  
PUR-GIF-BRL
- 12x Single Giffy Plate  
PUR-GIF-PLA-SGL
- 12x Single Hardware Kit  
KIT-HDW-SGL
- 12x Ratchet Strap  
KIT-RAT-2N
- 1x Bung Wrench

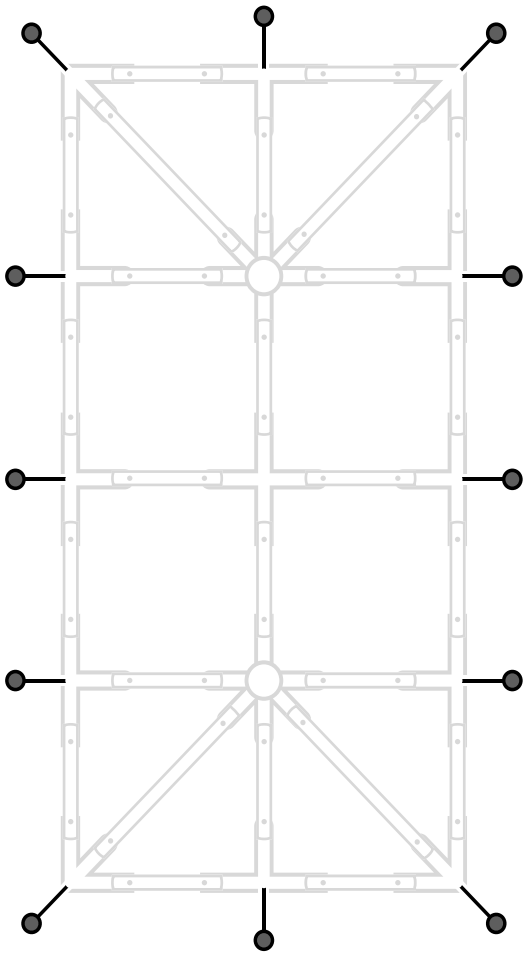
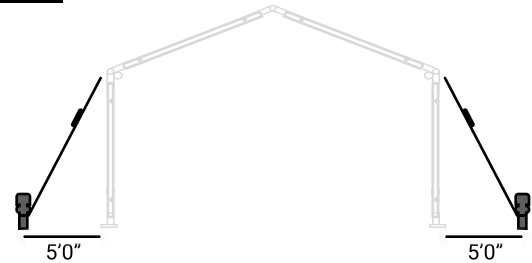


Attach Giffy Plates to underside of barrel using hardware kits; Install to the bottom of each leg



## STAKE & BOLT ANCHORING

- 12x Ratchet Strap  
KIT-RAT-2N
- 12x Eye Bolt & Concrete Anchor  
AMT-KIT-FRT-CON
- 1x Eye Bolt Set Tool  
AMT-KIT-FRT-CON
- OR —
- 12x Ratchet Strap  
KIT-RAT-2N
- 12x Stake  
PUR-STK-STD



# STAKE AND BOLT ANCHORING

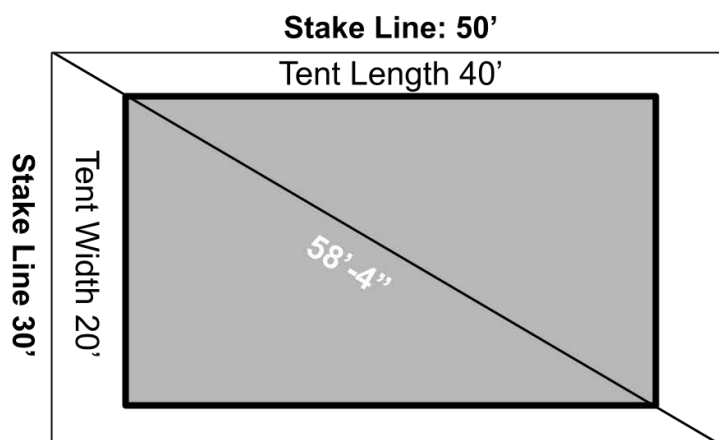
The installer must follow local building and fire codes, and evaluate the site for proper staking and anchoring

*Before staking please contact your local utility 811 service and have the site checked. Use this link to find the phone number for your state: <https://call811.com/811-In-Your-State> or dial 811 on your phone.*

If you are using stakes to secure your tent:

## Step 1

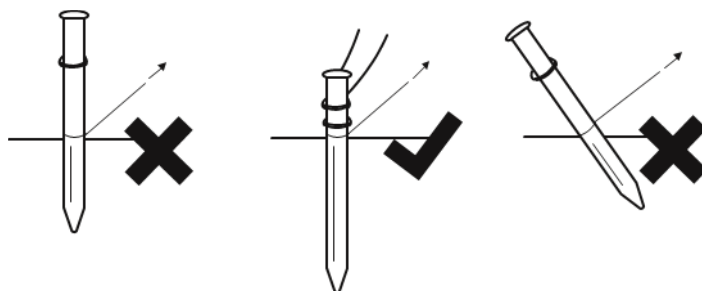
Lay out the area where you will be constructing the tent by marking corners and stake locations with spray paint. The illustration on this page shows the measurements you should use for this tent. Notice that the stake line is 10 feet larger than the tent outline to accommodate a 5 foot spacing outside the tent for stakes. Use the diagonal measurement to confirm the corners are square.



## Step 2

Drive a stake approximately 5' away for 7' legs, 6' away for 8' legs, and so on. Stakes should have 6" or less of the head exposed. The deeper the stake is driven, the better the holding strength. Stakes driven vertically also have better holding strength than stakes driven at an angle.

The ratchet straps will be attached once the frame is erected.

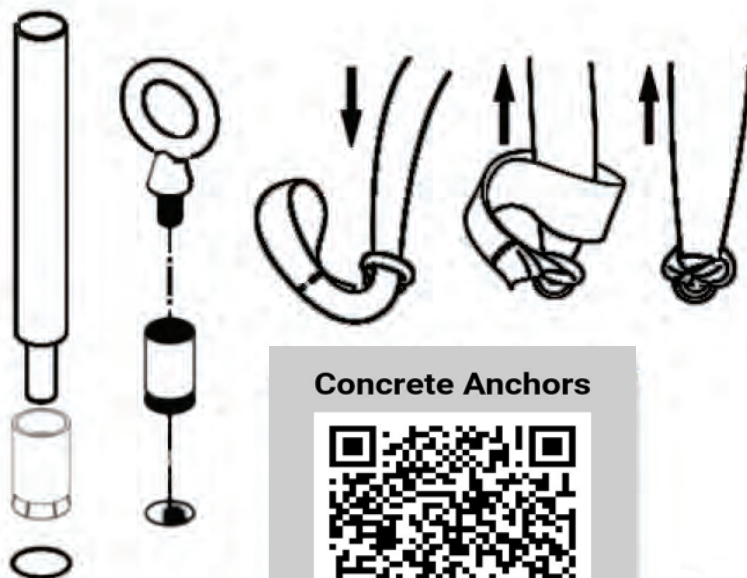


## Ratchets Overview



## Concrete Anchor Kit

1. Using a Hammer Drill with a 3/4" masonry drill bit, drill a hole in the same location you would normally put a stake. The anchor should be placed at a minimum depth of 1-1/4"
2. Remove all dust and debris from the hole with a vacuum or compressed air.
3. Place the anchor into the hole and set the anchor with an Anchor Setting Tool and a hammer.
4. When the anchor is set to the correct depth, thread the eye bolt in.
5. Pull looped end of the strap through the eye bolt. Take the other end of the strap and pull it all the way through the loop. Pull long end tight to secure the strap to eye bolt.



## Concrete Anchors



# GIFFY BALLASTS

1. Turn the barrel upside down to connect the mounting plate.

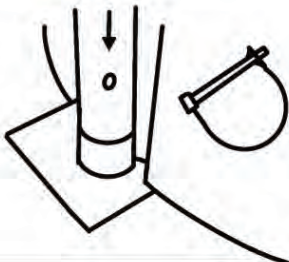
## Giffy Parts



Assemble the hardware for the Giffy barrel using the following sequence:

- Place a large washer over the nut and bolt.
- Place the plate over the washer.
- Place another large washer followed by a smaller washer, then place and tighten the nut.
- Flip the barrel right side up and insert the base plate through the hole in the plate.
- Place a pole over the base plate that has been inserted into the plate. Put pin through pole and base plate and secure

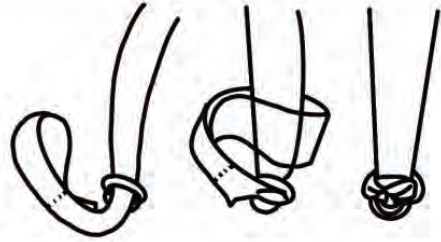
## Base Plate



## Tent Ballasting System



## Ratchet Loop



3. Connect the strap to the eye bolt in the bottom of the barrel.

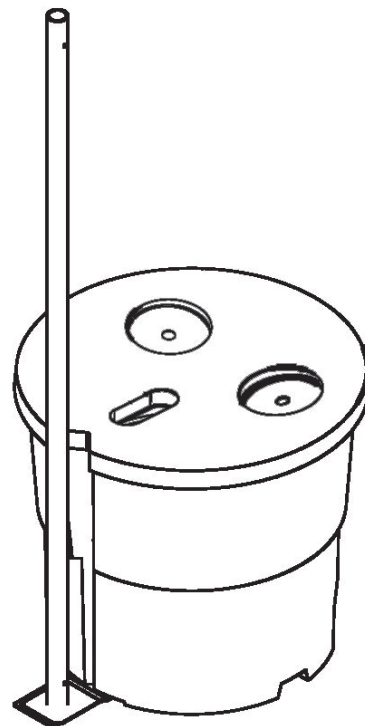
- Pull looped end of the strap through the eye bolt. Take the other end of the strap and pull it all the way through the loop. Pull long end tight to secure strap to eye bolt.
- Pull the strap through the cover slot.

## Cover Slot



4. Connect the opposite end of the strap to the top of the fitting. Put all ratchet straps around the fittings, never around the tent frame pipes. This forms a strong triangle.

5. Fill the barrel with water.



# SET UP GUIDE for 20' Wide Atrium Frame Tent

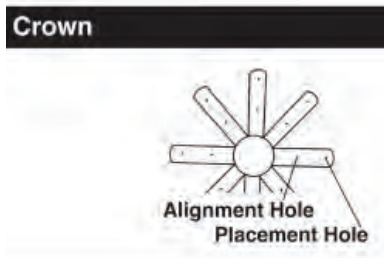
## 1. Place the frame fittings and frame pipe on the ground.

Place the parts in their approximate locations based on the diagrams on pages 3 and 4. This ensures all parts are accounted for at the beginning of your tent set up.

## 2. Begin at the crown

Each protrusion on the crown has two holes. One hole is closer to the center (alignment hole), and the other is further down the protrusion (placement hole).

Before connecting a rafter, place a pin in the alignment hole. The pin prevents the rafter from moving too far onto the crown.



## 3. Connect 6-way Crown to Pole C.

A. With the crown 6CR laying on its side, slide pole C onto the crown 6CR stopping at the alignment pin.

B. Align the hole in pole C with the hole in the fitting and place the pin BPN through the pipe and fitting. Insert pin from the top down.

C. Close the retainer around the pole and snap onto the end of the pin. Make sure the smooth end of the pin with the attached retaining clip is facing up and the "nail" end is facing down with the retaining clip snapped into place.

D. Remove the alignment pin

E. Repeat on the pole C position directly across from this pole.

## 4. Connect Side Tee 4ST to Pole C.

A. With the crown and both pole C still laying on its side, place side tee 4ST onto Pole C using method above with alignment pin and bail pin BPN.

B. Repeat on adjacent Pole C.

C. Once assembled, rotate this assembly up so the crown is at the peak of the assembly.

D. Repeat on the pole C position directly across from this pole.

## 5. Connect the remaining Pole C and all of Pole D to the 6-way crown.

A. Place the remaining 2 Pole C onto their correct protrusions using method above with alignment pin and bail pin.

B. Repeat the 4 Pole D protrusions with Pole D.

## 6. Connect all remaining poles and fittings

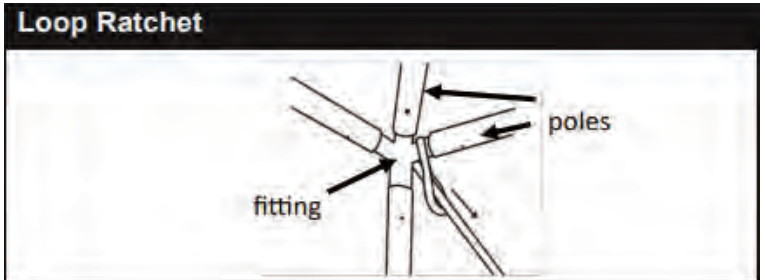
A. Beginning at a corner attach the corner fitting CRN to Pole D using the using method from step 2 with alignment pin and bail pin BPN.

B. Proceed around the frame attaching the Pole B to the corner fitting CRN and then to the previously installed side tee 4ST.

C. Continue installing the Pole B to the frame in the other positions until frame is completely assembled.

## 7. Loop end of each ratchet strap to fitting at each leg location.

When attaching straps to the frame attach around the fitting, not the poles



## 8. Unroll the tent top

Place tent top(s) on a drop cloth to protect the tent from dirt and abrasions

### If your tent is sectional, lace the tent together.

Line up each section (lace side is the bottom & grommet side is the top) so they overlap

Beginning at the middle work out to the side. Then repeat on other side of tent.

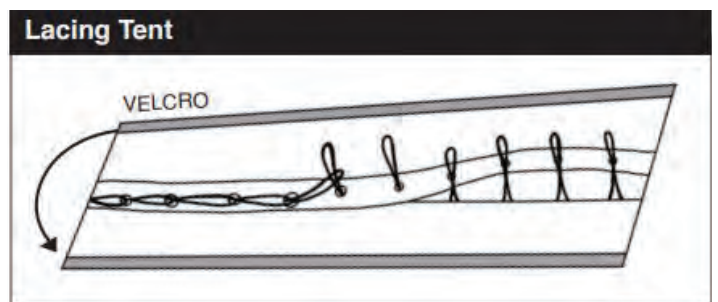
Pull the first lace up through the first grommet. Pull the second lace up through the second grommet and through the loop of the first lace. Repeat until you reach the end.

**Be sure the rain flap is folded over the laceline connecting the hook-and-loop fastener on either side as you lace the tent together.** A video link is on the next page.

Tie off at the end to secure the whole lace line.

Repeat to secure all other lace lines

**You are now ready to install the top onto the frame**

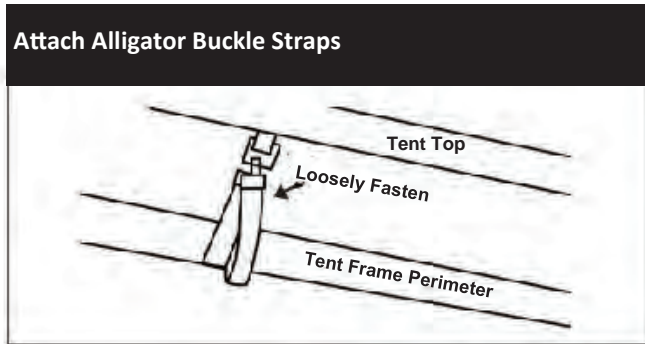




9. Carefully pull tent top over the frame, lifting up on the fabric to create air cushion under the tent top. Depending on the size of tent this may require additional help. **\*\*Dragging the fabric top on the ground, or pulling hard over frame parts can damage, tear, and scratch the fabric. Use care when handling your tent top.**

10. Center tent top on frame by hiding the seams behind hip rafters & lining up the corner of the fabric with the corner of the frame.

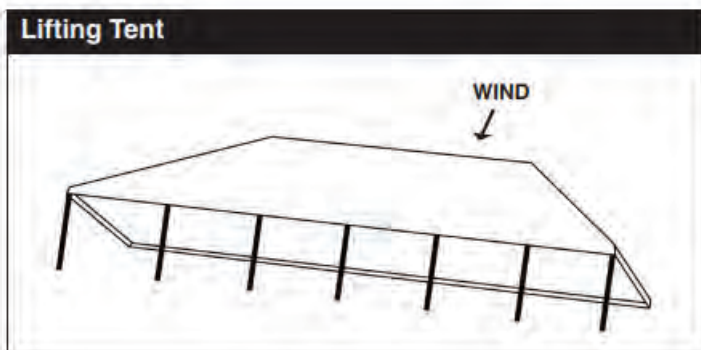
Loosely fasten the alligator buckle straps at each side of the corners and at each laceline to secure the tent top to the frame.



**You are now ready to lift your tent onto its legs**

11. Before you lift your tent attach the base plates BPL to the legs securing with a pin BPN. Distribute the assembled legs around the tent in their approximate locations.

12. Lift the downwind side of the frame, keeping it level along the length of the tent to avoid bending the poles. No matter what the wind conditions are, always lift the downwind side of the tent first. This prevents the wind from catching the tent & flipping it over. Do not lift one corner at a time, it is better to lift the entire side. Frame Jacks make lifting the tent much easier. Contact American Tent for more details.

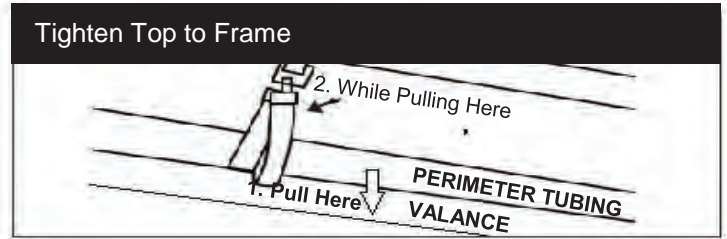


13. Attach all leg poles to the lifted side making sure the pin BPN is installed from the outside in.

14. Repeat the lifting and leg installation on the opposite side of the tent.

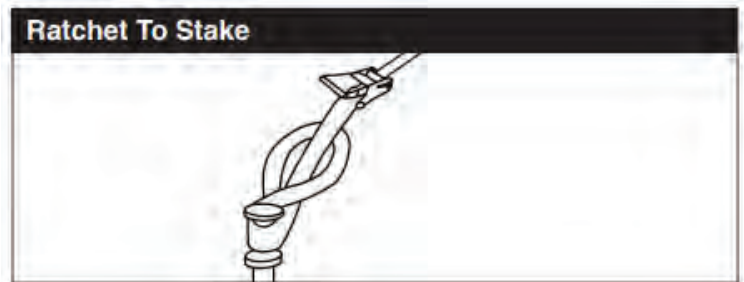
15. Install the legs on each end of the tent.

16. Fasten the rest of the alligator straps around perimeter tubing. Do this by tugging on the valance to keep the material taut while firmly pulling the straps. Tension the top evenly to prevent undue wear and tear as well as wrinkling.



**17. Attach ratchet straps to the stakes .**

Take the loop strap attached to the tent and pull it through the slot of the ratchet. Keep the ratchet buckle handle facing up at all times. Pull the loop strap back towards the tent until taut, then lock the web into place using the ratchet handle. Tighten ratchet straps by holding strap with one hand and cranking ratchet handle with the other.



**Clear Tent Note**

Clear tents use a different type of vinyl that is more susceptible to expansion and contraction in direct sunlight. It is imperative that users monitor the tightness of the alligator straps so that the top is properly tensioned. Failure to do this could result in water ponding and possibly a failure of the top.

**Lacing**



**Frame Jack**



**Ratchets Overview**



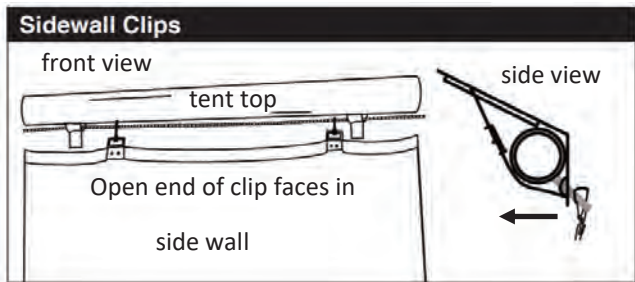
# ADDITIONAL PRODUCT ASSEMBLY

## SIDE WALL

Carefully unfold the sidewall on a drop cloth. The fold should be approximately 24" wide by the height of the tent.

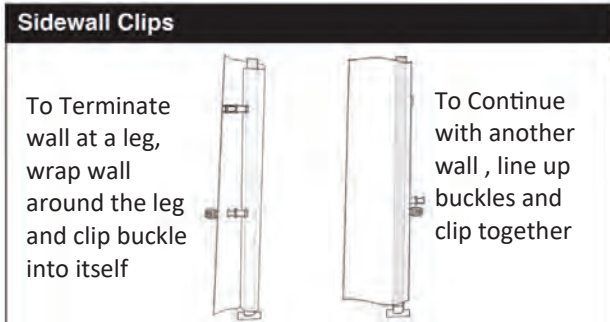
Place this fold over your shoulder with the clip side to your front, letting the bottom of the sidewall drape to your back.

Before attaching the first clip make sure the open side of the clips are facing into the tent



Attach the first clip onto the sidewall rope and then walk slowly, attaching every third clip. Once every third clip is attached and the sidewall is hanging in the desired location go back and attach the remaining clips.

Use the side release buckles on both ends to either connect another sidewall or secure around a pole.



Fan folding is the best method for storing your sidewalls. Make sure they are clean and dry before folding and storing.

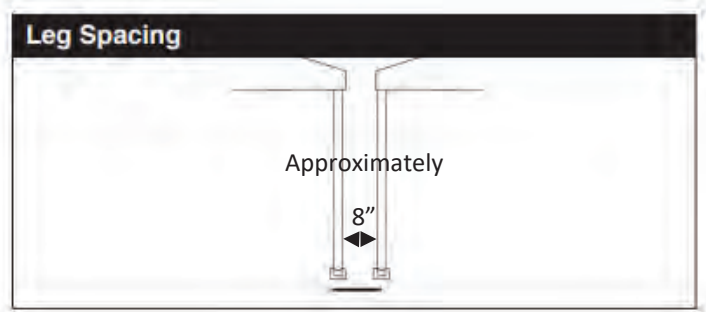
### Sidewalls



## RAIN GUTTER

When installing two tents next to each other use a rain gutter to direct the rain off the tents.

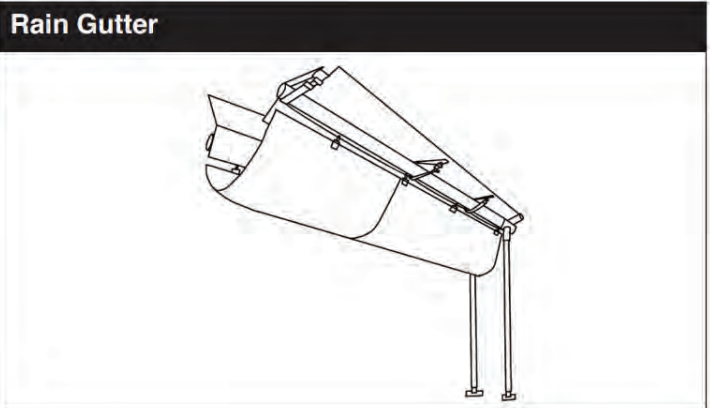
Begin by moving the tents approximately 8" apart from each other.



Similar to sidewall, the rain gutter will attach to the sidewall rope.

Attach the clips from one side of the gutter to the sidewall rope on the first tent.

After attaching to the first tent, repeat the process on the second tent



### Need Help?

Check out our YouTube channel for instructional videos and how-tos! Or give us a call at 920-431-0938



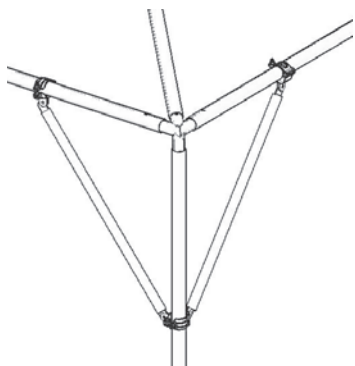
# Frame Tent 9 & 10' Leg Bracing Package



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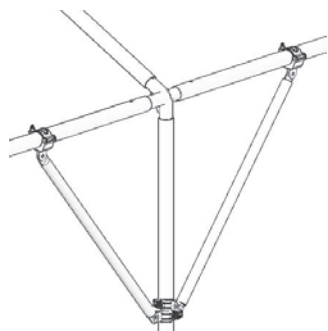
Identify the side leg and corner leg systems, and lay them out where they should be installed at each leg. The difference is that at the point where they connect. The corner brace will be at a 90 degree angle and the side brace will be straight.

Corner Brace



In both side and corner configurations, braces should be at a 45 degree angle to the leg. The bolt portion of the clamp should face the inside of the tent.

Side Brace



To install:

1. Turn the bracket upside down and wrap the bottom clamp around the leg. Attach the bolt to the clamp through the notch - the bolt part of the clamp will be to the inside of the tent - and make it "snug". The clamp should be loose enough to slide up the leg for easy adjustment.
2. Next, swing up one of the arms, and wrap the clamp around the outside of the horizontal frame component so the bolt part of the clamp is to the inside. Make this loose enough to slide so that the other arm can be easily swung into place and positioned.
3. After the second arm is in place, adjust the entire assembly so that the two arms are at 45 degree angles to the leg pole. Tighten with a 3/4" wrench so they are securely attached to the frame. See diagram on the left.
4. Install the corner braces in the same manner.

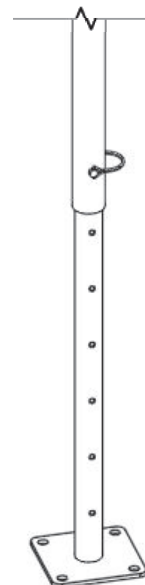
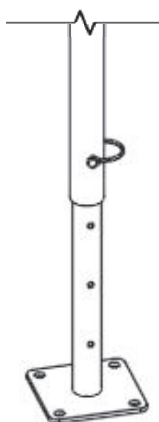
## 9 & 10' Extender Base Plates

To install:

1. Insert a base extender in each leg, then insert a pin in the proper hole for the height that is desired. See the illustrations below.

9 foot leg extension. Three holes should be showing, with the pin in the 4th hole.

10 foot leg extension. Six holes should be showing, with the pin in the 7th hole.



### Brace Install



# Striking and Storage

## Taking Down Your Tent

1. Loosen ratchet strap assemblies.
2. Remove side and end legs.
3. Unfasten all alligator straps except the two at each corner and the ones at the lace line.
4. Remove the legs from one side and carefully set the tent frame on the ground.
5. Repeat with the opposite side.
6. Unfasten the rest of the alligator straps until all are completely disconnected.
7. Roll out your drop cloth on the side you will be removing the top from.
8. Remove the tent top from the frame, landing it on the drop cloth.
9. If your tent has laces, unlace your tent top. Untie the knot and unlace the tent top section while opening the rain flap.
10. Fan fold and tightly roll the tent top pieces. For the longevity of your tent, take down, disassemble, roll and bag your tent only when completely dry and free from leaves or any other foreign matter.
11. Place your rolled tent top into its bag.
12. Fold and roll up the drop cloth.
13. Disassemble all of the corner & side tee fittings by removing the pins, and sliding the tubing off of the fittings. Work from the perimeter of the frame inward, finishing at the crown.
14. Remove all stakes. A tool that makes this easier is a Jack Jaw Stake Extractor available from American Tent.

### Jack Jaw



## Storing Your Tent

This process begins at the tent strike. You need a drop cloth to protect your tent top as well as to keep it clean and dry prior to storage.

Drop cloths reduce the likelihood of:

- Pinholes
- Dirt & grass stains
- Mystery residue

### Bag it

If your tent was supplied with a bag, put your tent back into the bag. This will keep it protected from the elements.

## Storing Sidewalls

Fan folding and flat stacking is the best way to store sidewall, again its very important to store all vinyl clean and dry in a cool dry environment .

## Cleaning

When washing your tent make sure the soap you use is safe for your tent fabric. Use a tent cleaner available from American Tent or gentle cleaners like dish soap or mild laundry detergent. Completely avoid Bleach, Abrasive Chemicals, any cleaner with Petroleum Distillates, and hard brushes. Once tents are completely dry they can be folded, rolled and bagged for next use.

### Caring For Your Tent:

The setup and take down process can make or break a tent--literally. Placing your tent tops directly on the ground is never a good idea. A tent on the ground is at extreme risk for pinholes, dirt, and other damage. Protect your tent from damage with a drop cloth.

Handle poles with care. Stack them on top of each other, but be sure to not drop or scrape them together.

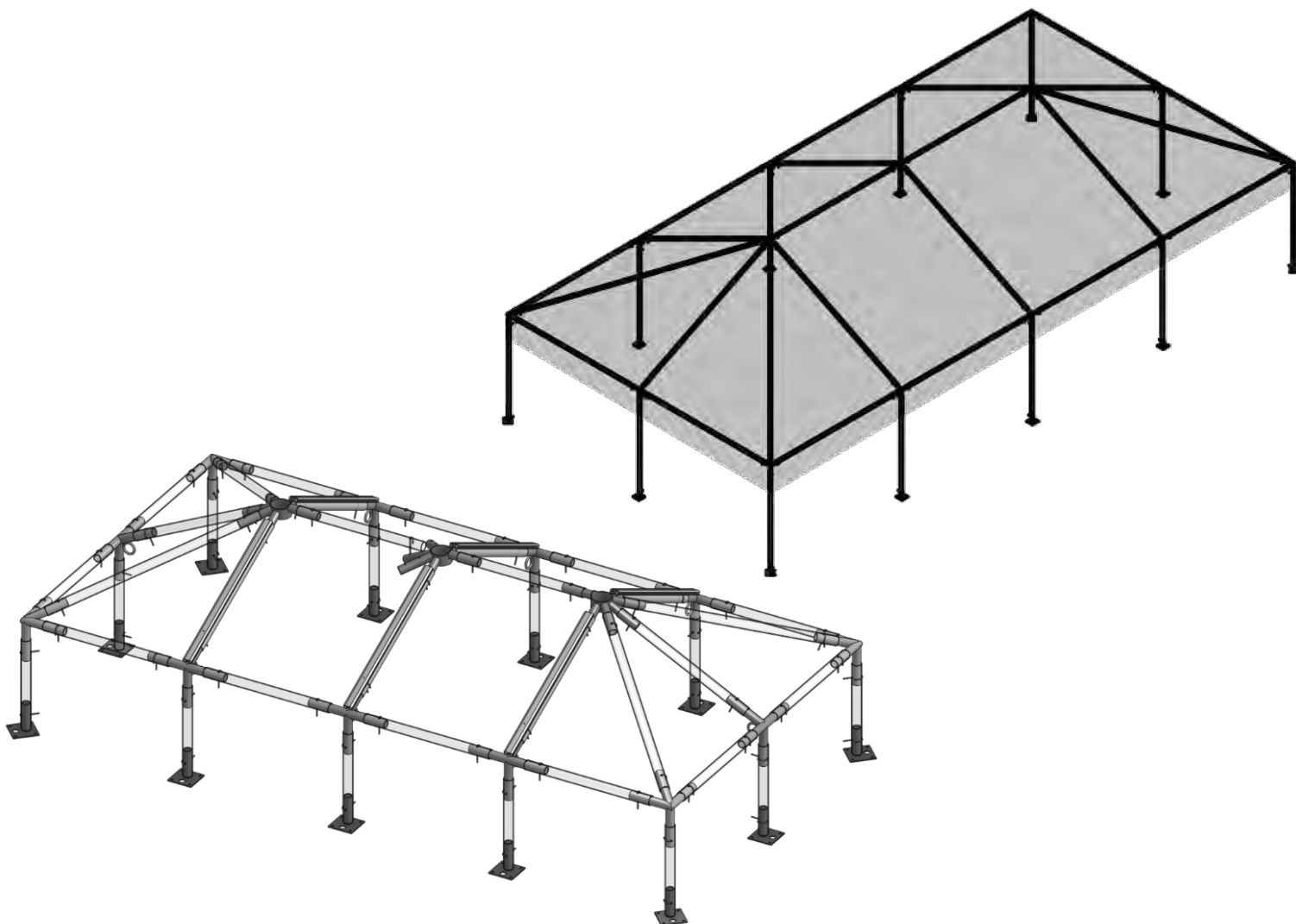
When you are storing your tent for the long term, beware of extreme temperatures. Too hot and your tent can be damaged, too cold and your tent could crack. Extreme cold is especially dangerous for our clear vinyl. Freezing cold temperatures can cause it to crack. Store tents in a sheltered place where the temperature will stay above freezing.

# 20x40 Ameritrac Keder Frame Tent

## Safety and Setup Guide



Thank you for your recent purchase from American Tent. The following procedures will help you through your installation. If you ever run into problems with the installation of your American Tent give one of our sales/service professionals a call at 920.888.4053. Other product specific information, contact information, diagrams, and installation guides are available on our web site at [www.americantent.com](http://www.americantent.com).



### REQUIRED EQUIPMENT

Sledge Hammer



Drop Cloth



3-4 People



Pull Rope



Step Ladder













# 20x40 Ameritrac Keder Frame Tent

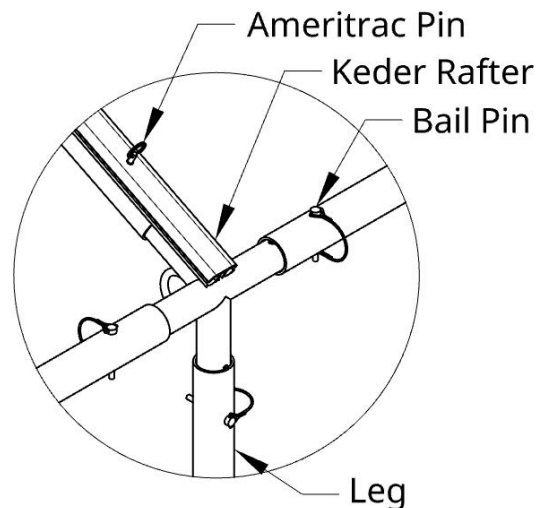
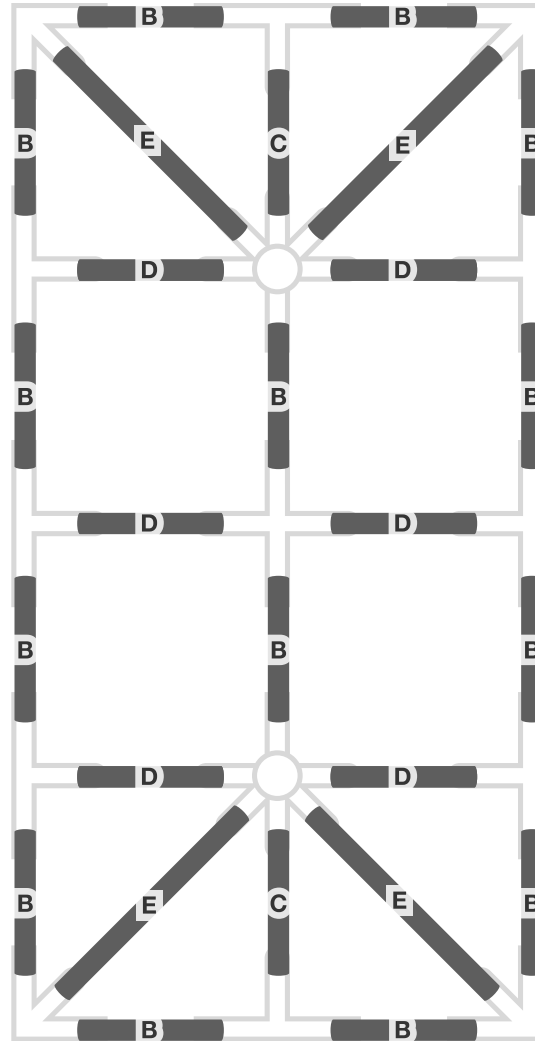
## Roof & 7' Leg Package: Poles



2350 East Mason Street, Suite 8, Green Bay, WI 54302 | 920.431.0938 | sales@americantent.com | www.americantent.com

### POLES

- 
**12x A**  **6'8" (80")**  
 PRT-POL-SGL-6F8N
- 
**14x B**  **9'4" (112")**  
 PRT-POL-SGL-9F4N
- 
**2x C**  **10'6" (126")**  
 PRT-POL-SGL-10F6N
- 
**6x D**  **10'6" (126") (Ameritrac)**  
 PRT-POL-SGL-10F6N
- 
**4x E**  **14'4" (172")**  
 PRT-POL-SGL-14F4N



# 20x40 Ameritrac Keder Frame Tent

## Roof Package: Hardware Keder Top



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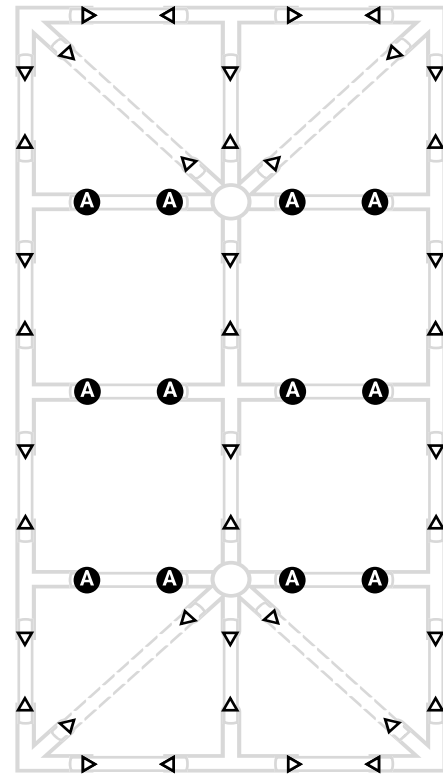
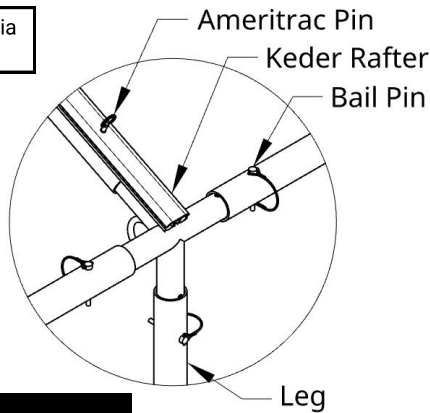
### HARDWARE

- 64x Bail-Pin  
PUR-PIN-BPN

Prevent damage to vinyl by ensuring that the open end of pin is positioned away from tent top

- 12x Ameritrac-Pin  
PUR-PIN-RPN

Ameritrac pins are connected to the pole via a chain for convenience.



### FITTINGS

- 4x Corner  
PUR-FIT-CRN

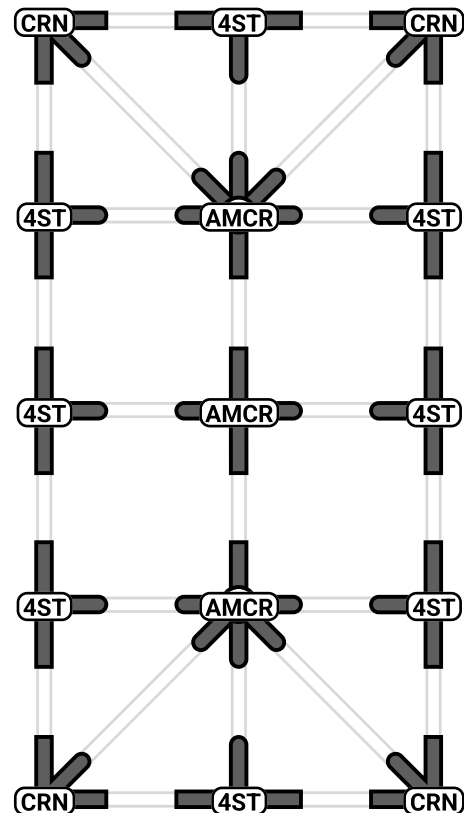
- 3x 8-Way Ameritrac Crown  
AMCR

- 8x Side Tee w/Ring  
PUR-FIT-4ST

- 12x Baseplate  
PUR-FIT-BPL



Baseplates insert at the foot of every leg



ENG-DIA-FRT-20X40-AMTRAC-FIT R0 V4.1











# 20x40 Ameritrac Keder Frame Tent

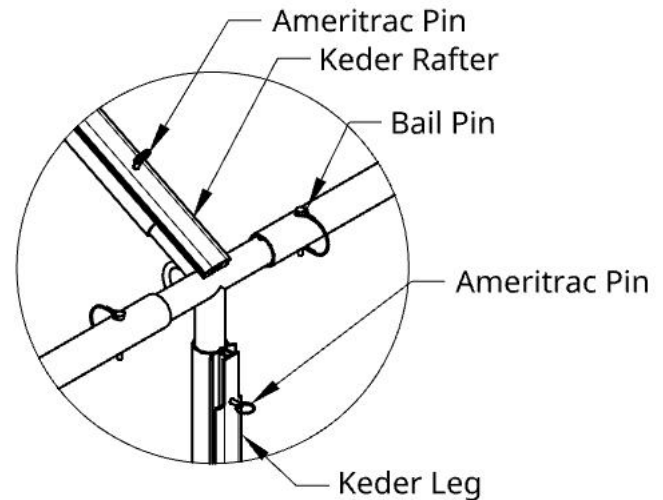
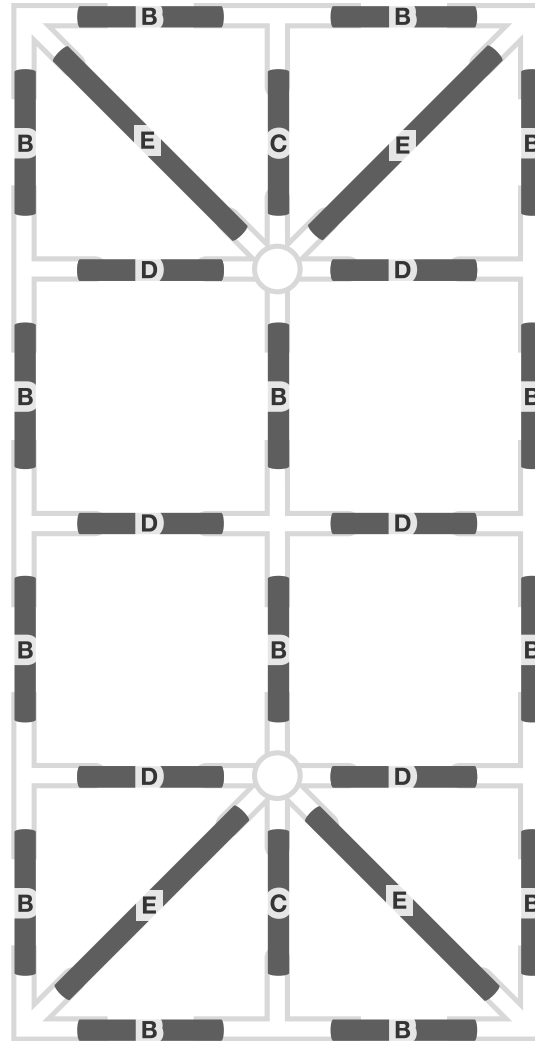
## Ameritrac Keder Leg Package



2350 East Mason Street, Suite 8, Green Bay, WI 54302 | 920.431.0938 | sales@americantent.com | www.americantent.com

### POLES

- 
**12x A**  **6'8" (80") Keder Leg**  
 PRT-POL-SGL-6F8N
- 
**14x B**  **9'4" (112")**  
 PRT-POL-SGL-9F4N
- 
**2x C**  **10'6" (126")**  
 PRT-POL-SGL-10F6N
- 
**6x D**  **10'6" (126") (Ameritrac)**  
 PRT-POL-SGL-10F6N
- 
**4x E**  **14'4" (172")**  
 PRT-POL-SGL-14F4N





# 20x40 Ameritrac Keder Frame Tent Roof Package with Keder Legs



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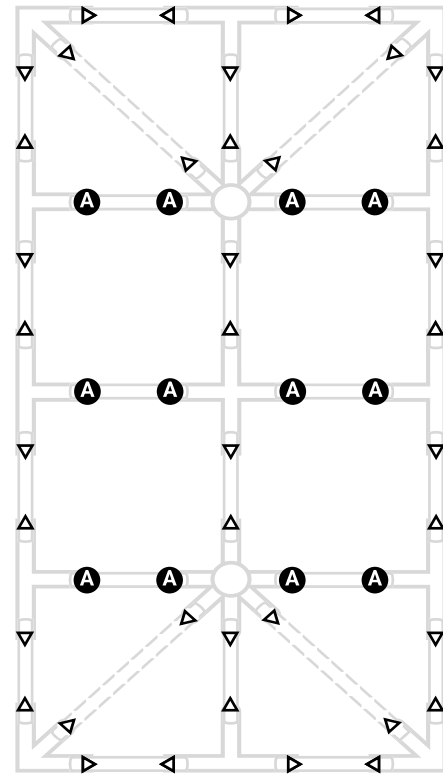
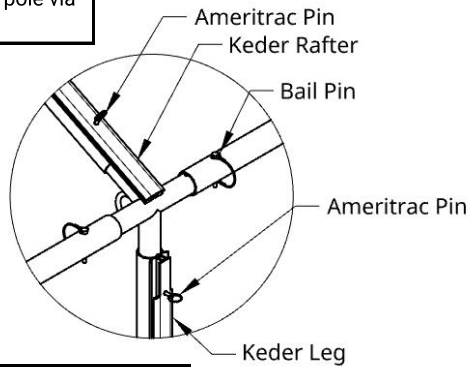
## HARDWARE

40x Bail-Pin  
PUR-PIN-BPN

Prevent damage to vinyl by ensuring that the open end of pin is positioned away from tent top

36x Ameritrac-Pin  
PUR-PIN-RPN

Ameritrac pins are connected to the pole via a chain for convenience.



## FITTINGS

4x Corner  
PUR-FIT-CRN

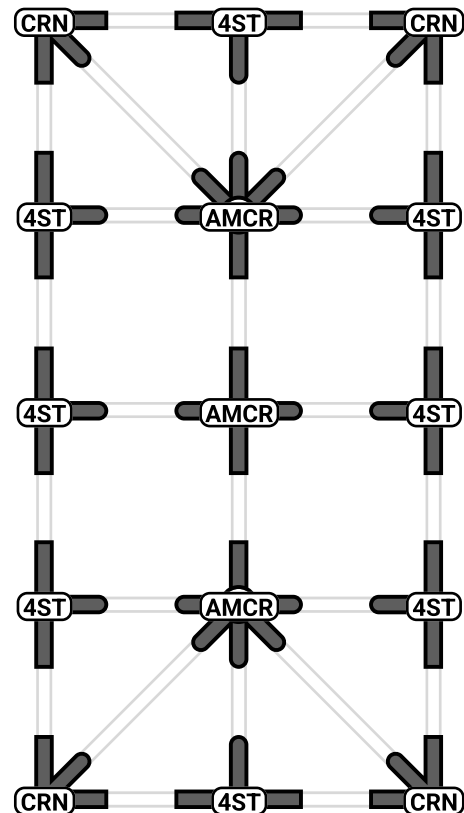
3x Ameritrac Crown

8x Side Tee w/Ring  
PUR-FIT-4ST

12x Baseplate  
PUR-FIT-BPL



Baseplates insert at the foot of every leg



ENG-DIA-FRT-20X40-AMTRAC-KED-FIT R0 V4.1

# SET UP GUIDE for 20' Wide Ameritrac Frame Tent

## Tent Anchoring

See the anchoring section of this guide.

## Tent Assembly

**1. Place the frame fittings and frame pipe** in their approximate locations based on the diagrams. This ensures all parts are accounted for at the beginning of your tent set up.

**2. Begin at the crown. Connect Ameritrac Crown to Pole D.**

- With the crown AMCR laying on its side, slide pole D onto the crown AMCR aligning the tongue with the pole.
- Align the hole in pole D with the hole in the fitting, and place the pin RPN through the pipe and fitting. Insert pin from the top down.
- Repeat on the pole D position directly across from this pole.

**3. Connect Side Tee 4ST to Pole D.**

- With the crown and both pole D still laying on its side, place side tee 4ST onto Pole D. Insert the pin RPN from the top down through both pipe and fitting.
- Repeat on adjacent Pole D.
- Once assembled, rotate this assembly up so the crown is at the peak of the assembly
- Repeat on the pole C position directly across from this pole.

**4. Connect both Pole C and Pole E to the Ameritrac crown.**

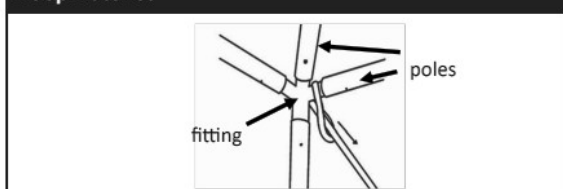
- Place the 2 Pole C onto their correct protrusions using bail pin
- Repeat on 4 Pole E protrusions with Pole E

**5. Connect all remaining poles and fittings**

- Beginning at a corner, attach the corner fitting CRN to Pole E using the bail pin BPN.
- Proceed around the frame attaching the Pole B to the corner fitting CRN and then to the previously installed side tee 4ST.
- Continue installing the Pole B to the frame in the other 7 positions until frame is completely assembled.

**6. Loop end of each ratchet strap to fitting at each leg location.** When attaching straps to the frame attach around the fitting not the poles

### Loop Ratchet



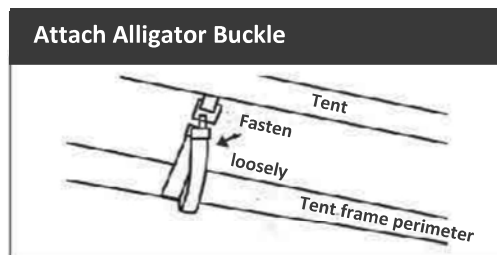
7. Place tent top(s) on a drop cloth to protect the tent from dirt and abrasions, and unroll the top adjacent to the frame with the Keder aligned with the track in pole D. Insert the Keder into the track approximately 3 inches

Carefully throw the pull rope over the frame and attach the snap hook on the rope to the O ring on the tent top

8. Using the pull rope, carefully and evenly pull the tent top through and over the frame. ***\*\*Dragging the top fabric on the ground, or pulling hard over frame parts can damage, tear, and scratch the fabric. Use care when handling your tent top.***

9. Center the tent top on the frame by hiding the seams behind hip rafters & lining up the corner of the fabric with the corner of the frame.

Loosely fasten the alligator buckle straps at each side of the corners and at each laneline to secure the tent top to the frame.



10. Before you lift your tent, attach the base plates BPL to the legs securing with a pin BPN. Distribute the assembled legs around the tent in their approximate locations.

11. Lift the downwind side of the frame, keeping it level along the length of the tent to avoid bending the poles. No matter what the wind conditions are, always lift the downwind side of the tent first. This prevents the wind from catching the tent & flipping it over. Do not lift one corner at a time, it is better to lift the entire side. Frame Jacks make lifting the tent much easier. Contact American Tent for more details on this tool.

12. Attach all leg poles to the lifted side making sure the pin BPN is installed from the outside in.

13. Repeat the lifting and leg installation on the opposite side of the tent.

14. Install the legs on each end of the tent.

15. Fasten the rest of the alligator straps around perimeter tubing. Do this by tugging on the valance to keep the material taut while firmly pulling the straps. Tension the top evenly to prevent undue wear and tear as well as wrinkling in the tent top fabric.

# TERMS & CONDITIONS

## TERMS AND CONDITIONS OF SALE

1. **Terms Control/Rejection of Conflicting Terms.** All sales are governed by these terms, and by placing an order, submitting payment, or providing Seller with a Purchase Order, Buyer agrees to these terms. Seller's offer to sell Buyer the Goods is conditioned on this acceptance. All other terms are rejected, including any terms included on any Purchase Orders from Buyer to Seller.
2. **Payment Terms.** Unless otherwise agreed in writing by Seller and Buyer, all order shall be prepaid in full before Seller ships any product subject to these Terms and Conditions (the "Goods"). If Buyer pays by check other than a cashier's check, Seller may delay shipment for a reasonable period as determined in Seller's sole discretion.
3. **Taxes.** Prices do not include sales, use, VAT, excise and other taxes or governmental charges with respect to the production, sale, distribution or delivery of the Goods. The final invoice amount includes all applicable taxes or governmental charges. Seller is responsible for proper remittance of all such taxes or governmental charges.
4. **Shipping.** Unless otherwise agreed in writing by Seller and buyer, shipment terms are F.O.B. Origin, Freight Prepaid and Add. Choice of carrier shall be in Seller's sole discretion.
5. **Returns/Cancellations.** All sales are final upon pickup or shipment from Seller's facility. Seller will not accept returns of any of the Goods except under certain circumstances as set forth in an authorized Returned Merchandise Authorization (RMA), which must include pictures of the tent purchased. RMA forms are available upon request. Seller holds sole discretion of authorization. Orders for Goods may be cancelled at any time prior to pick up or shipment from Seller's facility; provided, however, that any such cancellation shall result in a restocking fee of twenty-five percent (25%) of the original purchase price of the cancelled Order for having reserved a spot on our production schedule. This applies even for those orders that are via PO.
6. **Returns.** All sales are final. Seller will not accept returns of any of the Goods except under certain circumstances as set forth by an authorized RMA, which must include pictures of the tent erected. RMA forms are available upon request. Seller holds sole discretion of authorization.
7. **Force Majeure.** Seller will not be liable for any delay of its performance hereunder if the delay is directly or indirectly caused by or arises from fires, floods, terrorism, accidents, riots, war, government interference, embargoes, strikes, shortage of labor, materials or supplies, inadequate transportation facilities or any other cause beyond Seller's control.
8. **Warranty.** All tents are sold as is, and no warranties are given.
9. **Damages.** Any damages that occur as a result of improperly ballasted or improperly staked tents are the sole responsibility of the Buyer. Buyer acknowledges that tent must be ballasted or staked per the recommendations made by Seller. Seller will not be responsible for material, personal, or financial loss.
10. **Commitment to Cure.** We are committed to our workmanship and our customers. We will make right any issues with the tent top and/or parts prior to their initial use. Customers must bring any and all issues to our attention within 14 days of receipt of goods. We cannot honor requests for cure after 14 days of receipt.
11. **Limitation of Damages.** Seller shall not be liable for indirect, incidental, consequential, exemplary or punitive damages resulting from or arising in connection with any act or omission of Seller relating to any breach of these Terms and Conditions or relating in any way to the design, manufacture, delivery or use of the Goods. Seller's liability, regardless of grounds, shall be limited to the amount paid by Buyer for the Goods.
12. **Limitation of Actions.** Any statute of limitations notwithstanding, no claim shall be filed or brought against Seller for any breach of these terms and conditions after two (2) years of the date Buyer receives the Goods.
13. **Installation and Service.** Seller shall not be required to install, service or provide any on-site preparation or installation of any of the Goods. If Seller provides instruction to Buyer generally or specifically regarding any methods of installation, such instruction is gratuitous and is not to be considered a part of these Terms and Conditions.
14. **Nature of Goods as Temporary Structures.** Each of the Goods constitutes a temporary structure or part of a temporary structure that is not intended to meet any building or other codes. Buyer uses the Goods at his/her/ its sole risk.
15. **Modifications.** These Terms and Conditions may not be amended, modified, terminated or repudiated, in whole or in part, except in writing signed by Seller and Buyer.
16. **Remedies Not Exclusive.** No remedy of Seller provided herein is exclusive of any other remedy available to Seller.
17. **Assignment.** Buyer cannot assign any rights, duties or obligations hereunder without Seller's prior written consent.
18. **Governing Law and Venue.** These Terms and Conditions shall be governed by, and construed in accordance with, the laws of the State of Wisconsin, and any legal proceeding with regard to these Terms and Conditions or the Goods shall be brought in the Circuit Court for Brown County, Wisconsin. Buyer hereby waives any claims of forum non conveniens or any other similar claims.
19. **Cost of Collection.** Buyer shall be liable to pay Seller for all costs associated with any breach of these Terms and Conditions by Buyer, including Seller's actual attorney's fees.
20. **Authority of Signers.** Each person accepting these Terms and Conditions represents and warrants that he/she has been duly authorized to do so.
21. **Counterparts & Facsimile Signatures.** These Terms and Conditions may be signed in counterparts. Facsimile and electronic signatures shall have the same effect as originals. Placing and paying for an order online also acknowledges and agrees to these Terms & Conditions.
22. **Pickup Orders:** Customers may request to pick up purchased products from American Tent's facility in Green Bay, Wisconsin. Upon such request, the customer must schedule a pick-up time during American Tent's regular warehouse hours, which are 7:00 a.m. to 4:00 p.m., Monday through Thursday. Loading time will vary based on order size and method of transportation. Orders that are not picked up within five (5) business days of the scheduled pick-up date (Fridays excluded) may be subject to storage fees. Customers must mark any product shortages, damages, or other issues with the order prior to departure from American Tent's facility. The customer's signature on an American Tent acknowledgement receipt confirms that all proper products and quantities have been received and that such products are free of visible damage. Unless otherwise agreed in writing, the Customer is responsible for all product loading and providing or retaining transportation for all products placed for pick-up.